

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. on November 7, 2011, at Double Oak Town Hall, located at 320 Waketon Road with the following members' present to-wit:

Tom Pidcock	Mayor
Gary Garrett	Mayor Pro-Tem
Ara Minassian	Deputy Mayor Pro-Tem
Steve Durbin	Council Member

constituting a quorum. Council Members John Dondrea and Tracy Miller were absent. Also in attendance were Police Chief Derrick Watson, Director of Public Works Charlie Wright, Assistant Town Secretary Eileen Kennedy and Town Secretary Charlotte Allen.

The Mayor called the meeting to order at 7:00 p.m.

Mayor Pro-Tem Garrett gave the invocation and Deputy Mayor Pro-Tem Minassian lead the pledge of allegiance to the American and Texas flags.

II. CONSENT AGENDA - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. CONSIDERATION AND ACTION ON THE MINUTES OF OCTOBER 17, 2011

Durbin motion, Garrett second to accept the minutes as written

AYE: Garrett, Durbin, Minassian

NAY: None

MOTION CARRIED UNANIMOUSLY

III. CITIZENS COMMENTS: NON-AGENDA SUBJECTS:

Mr. Royal Smith, 2010 California Crossing, Dallas, Texas, commented that he thought the contract with Waste Management ended this year and handed out a brochure from Community Waste Disposal.

2. MAYOR, COUNCIL MEMBERS AND STAFF REPORTS

- Status report on Public Works projects

Director of Public Works Charlie Wright reported:

- There were no changes on the Simmons Road Project
- The core samples were not breaking at 28 days but were breaking at 56 days
- A 3 ½ inch bore would be taken on the road at Cross Timbers and Simmons
- The road opening plan was to finish the week of Thanksgiving
- The sodding would all be done by Christmas

Police Chief Derrick Watson reported:

- Marking was being done for a pedestrian lane on Simmons
- Between Cross Timbers and FM-407 at least three 3-way stop signs would be installed
- Other speed reduction tactics had been talked about — such as speed trailer, to put a patrol car with or without an officer at that location, to add “sign strictly enforced” under the 30 MPH script on the speed limit signs

Deputy Mayor Pro-Tem Minassian commented that the Town needed to get the stop and speed limit signs in as soon as possible

Chief Watson further reported he had advertised for an investigator and had received over 30 applications.

IV. NEW BUSINESS AGENDA (CONSIDERATION AND ACTION):

3. DISCUSSION, CONSIDERATION AND ACTION ON A RESOLUTION APPOINTING THE EMERGENCY MANAGEMENT COORDINAOR FOR THE TOWN OF DOUBLE OAK TO SERVE AS ASSISTANT TO THE MAYOR FOR EMERGENCY MANAGEMENT PURPOSES

Garrett motion, Minassian second to accept the resolution *

AYE: Durbin, Garrett, Minassian
NAY: None

MOTION CARRIED UNANIMOUSLY

* Fire Chief Joe Dent was appointed the Emergency Management Coordinator

4. DISCUSSION, CONSIDERATION AND ACTION ON A QUOTE RECEIVED FROM DODGE CITY MCKINNEY IN THE AMOUNT OF \$28,957 FOR THE PURCHASE OF A 2012 DODGE CHARGER

Police Chief Derrick Watson reported the amount included equipment; installation would be done by a person selected by the Police Department

Minassian motion, Durbin second to approve \$28,957 for the purchase of a 2012 Dodge Charger

AYE: Durbin, Minassian, Garrett

NAY: None

MOTION CARRIED UNANIMOUSLY

5. DISCUSSION, CONSIDERATION AND ACTION ON A RESOLUTION AMENDING APPROVAL/CHECK SIGNATURE AUTHORIZATION MATRIX LEVELS

Town Secretary Charlotte Allen presented the proposed matrix revisions. Council and staff made additional changes in the matrix amounts.

Minassian motion, Garrett second to approve the resolution with the amended matrix as suggested by staff and Council

AYE: Minassian, Garrett, Durbin

NAY: None

MOTION CARRIED UNANIMOUSLY

6. DISCUSSION, CONSIDERATION AND ACTION ON REVISIONS TO THE TOWN HALL RESERVATION REGULATIONS

This agenda item was tabled to be brought back at a future Council meeting.

7. DISCUSSION, CONSIDERATION AND ACTION ON APPOINTMENTS AND/OR REAPPOINTMENTS TO THE BOARD OF ADJUSTMENT

Minassian motion, Garrett second to approve the Board of Adjustment roster as presented

AYE: Durbin, Minassian, Garrett

NAY: None

MOTION CARRIED UNANIMOUSLY

8. DISCUSSION, CONSIDERATION AND ACTION ON CANCELLING THE REGULAR TOWN COUNCIL MEETING ON NOVEMBER 21, 2011

Durbin motion, Garrett second to cancel the Council meeting of November 21, 2011

AYE: Durbin, Minassian, Garrett

NAY: None

MOTION CARRIED UNANIMOUSLY

9. CITIZENS COMMENTS

No citizens came forward.

10. COUNCIL – STAFF ANNOUNCEMENTS AND COMMENTS

Mayor Tom Pidcock announced the lighting of the Christmas tree in the park would be held on Monday, December 5 at 6:00 p.m.

Police Chief Derrick Watson announced the Thanksgiving's Day Turkey Trot would be held on Thanksgiving morning starting at Town Hall

Deputy Mayor Pro-Tem Ara Minassian announced that he had recently served on the Lewisville ISD Strategic Plan committee

Mayor Pro-Tem Gary Garrett announced that he had recently attended a Small Cities Workshop which had been very informative and helpful.

Assistant Town Secretary Eileen Kennedy announced that the town auditor was at Town Hall at work on the annual audit; the Texas Municipal League auditor would be at Town Hall 1 day during the current week

Mayor Tom Pidcock announced that he would be participating in the Veterans' Day ceremonies hosted by the Lewisville ISD

11. ADJOURNMENT

Minassian motion, Garrett second to adjourn

With no further business to come before the Council the meeting was adjourned at 7:59 p.m.

Town Secretary

Mayor