

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. on April 19, 2010, at Double Oak Town Hall, located at 320 Waketon Road with the following members' present to-wit:

Mike Donnelly	Mayor
Tracy Miller	Mayor Pro-Tem
Dick Cook	Deputy Mayor Pro-Tem
Ara Minassian	Council Member
Tom Pidcock	Council Member

constituting a quorum, Council Member Dondrea was absent. Also in attendance were Director of Public Works Charlie Wright, Police Chief Derrick Watson, Assistant Town Secretary Eileen Kennedy and Town Secretary Charlotte Allen.

The Mayor called the meeting to order at 7:02 p.m.

Mayor Pro-Tem Miller gave the invocation. Council Member Minassian led the pledge of allegiance to the American and Texas flag.

**PRESENTATION OF PROCEEDS FROM PANCAKE BREAKFAST
AND EGG HUNT FROM DOUBLE OAK WOMEN'S CLUB TO
DOUBLE OAK POLICE ASSOCIATION**

Mayor Donnelly introduced Ms. Nora Bergfield, President of the Double Oak Women's Club. Ms. Bergfield and several members of the Women's Club presented a donation check in the amount of \$879 to Officer Michael Wyman representing the Double Oak Police Association.

II. CONSENT AGENDA - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. CONSIDERATION AND ACTION ON MINUTES OF APRIL 5, 2010

Pidcock motion, Cook second to approve the Consent Agenda as presented.

AYE: Cook, Miller, Pidcock, Minassian
NAY: None

MOTION CARRIED UNANIMOUSLY

III. CITIZENS COMMENTS: NON-AGENDA SUBJECTS:

No citizens came forward.

IV. NEW BUSINESS AGENDA (CONSIDERATION AND ACTION):

Mayor Donnelly moved agenda item #6 forward in the agenda order.

6. DISCUSSION, CONSIDERATION AND ACTION ON THE FEBRUARY 2010 FINANCIAL REPORT

Town Treasurer Tracy Miller handed out copies of the February 2010 financial report* and reported:

- The balance sheet showed total assets of almost \$2,000,000
- Total liabilities were \$290,169
- General engineering had exceeded budget
- The financial position for the year was strong; however, he was recommended the Council take a conservative position

Cook motion, Pidcock second to accept the February financial report

AYE: Miller, Pidcock, Cook, Minassian
NAY: None

MOTION CARRIED UNANIMOUSLY

The Council returned to the agenda order.

2. DISCUSSION, CONSIDERATION AND ACTION ON BIDS RECEIVED FOR THE 2010 SPRING ROADS PROGRAM

Director of Public Works Charlie Wright reported:

- Eight bids had been received, opened and tabulated
- The low bidder for scenario #1 was Jagoe Public Company
- The low bidder for scenarios #2 through #7 was Peachtree Construction
- The tabulation and summary of bids was as follows:

* This financial report is attached to and made a part of these minutes

2010 Spring Road Program			
Scenarios	Roads	Low Bid Contractor	Low Bid Amount
Scenario #1 (Section I)	Knob Hill Drive/Creekside Drive Only	Jagoe-Public Co.	\$97,311.25
Scenario #2 (Section II)	Oakview Drive Only	Peachtree Construction, Ltd.	\$67,045.00
Scenario #3 (Section III)	Rancho Vista Drive Only	Peachtree Construction, Ltd.	\$49,405.00
Scenario #4 (Section I & II)	Knob Hill Drive/Creekside Drive and Oakview Drive Only	Peachtree Construction, Ltd.	\$167,035.00
Scenario #5 (Section II & III)	Oakview Drive and Rancho Vista Drive Only	Peachtree Construction, Ltd.	\$116,450.00
Scenario #6 (Section I & III)	Knob Hill Drive/Creekside Drive and Rancho Vista Drive Only	Peachtree Construction, Ltd.	\$149,395.00
Scenario #7 (Section I, II, III)	Knob Hill Drive/Creekside Drive, Oakview Drive, and Rancho Vista Drive	Peachtree Construction, Ltd.	\$216,440.00

The Council discussed combinations of projects and cost comparisons between contractors.

Cook motion, Pidcock second to select all 3 sections using financial procedures as approved by the Town Treasurer at the very best price

Cook amendment to motion, Pidcock second to amendment to set a maximum cost at \$222,000 to include engineering fees

AYE: Minassian, Cook, Miller, Pidcock
 NAY: None

MOTION CARRIED UNANIMOUSLY

Mayor Donnelly moved agenda items #4 and #5 forward in the agenda order.

4. DISCUSSION, CONSIDERATION AND ACTION ON THE PEPPERPORT LANE PAVING PROJECT

Director of Public Works Charlie Wright reported:

- County crews had hit some small water lines and some service phone lines
- Staff would go door to door to notify residents when the culvert was being installed across Pepperport at Shiloh because the street would be closed for a few hours

No action was taken on this agenda item.

5. DISCUSSION, CONSIDERATION AND ACTION ON PAVING, DRAINAGE AND ROADWAY PROJECTS INCLUDING THE SIMMONS ROAD AND WAKETON ROAD COUNTY BOND PROJECTS

Mayor Donnelly stated:

- The town had received notice that the County would proceed with the Simmons Road bond project this year
- The Waketon Road project would be funded next year

No action was taken on this agenda item.

The Council returned to the regular agenda order.

3. DISCUSSION, CONSIDERATION AND ACTION ON CLAYTON DOWNING MIDDLE SCHOOL GATE OPENING ON KINGS ROAD

Deputy Mayor Pro-Tem Cook introduced Ward and Lee Ann Clark.

Ms. Lee Ann Clark, 539 Kings Road, stated:

- When they built their house, they expected to have houses and neighbors across the street
- The entrance to the school property off of Kings was never intended to be used as a road
- She needed to understand what had changed
- The gate could be used for special occasions but not every day

Mr. Ward Clark, 539 Kings Road, stated:

- This south gate had been closed for 7 years
- Mayor Donnelly had informed him that the Double Oak Police Department would be unlocking and locking the gate for school drop-off and pick-up times

Mayor Pro-Tem Miller responded:

- He appreciated the Clarks bringing this issue forward but things had changed in 7 years
- The citizens on Waketon Road had a worse problem with school traffic
- The Halff and Associates' study was to look at different options
- Kings Road would see more traffic with Waketon Road was being reconstructed

Council Member Minassian stated that people were going in front of the Clark's house to get to Waketon Road now and the number of cars was the same.

Council Member Pidcock stated that the Lewisville ISD never meant this space to just be a teacher's parking lot.

Ms. Laura Wilkinson, 140 North Forest, reported:

- She was on the Planning and Zoning Commission when the school was being planned and designed
- The Double Oak Volunteer Fire Department had added this road for emergency exit purposes

Mayor Donnelly stated that things had changed in the past 7 to 8 years and Lantana, FM-407 and FM-2499 had all added to the traffic in Double Oak

Miller motion, Pidcock second that the Double Oak Town Council continues to maintain the current position with the Lewisville Independent School District to leave the gate open until unless or until the Council deems it necessary to close it

Miller withdrew the motion, Pidcock withdrew the second

Miller motion, Pidcock second to modify the request with Lewisville Independent School District for the time being and to lock the gate during the summer months (June through August) and for a period of time for further evaluation, Friday evening through Monday morning

AYE: Pidcock, Minassian, Cook, Miller

NAY: None

MOTION CARRIED UNANIMOUSLY

7. DISCUSSION, CONSIDERATION AND ACTION ON FUTURE COUNCIL AGENDA ITEMS

Mayor Donnelly asked Council Members to submit future agenda items to Town Secretary Allen.

8. CITIZENS COMMENTS

No citizens came forward.

8. COUNCIL – STAFF ANNOUNCEMENTS AND COMMENTS

Mayor Donnelly reminded all present of the Bartonville Water Supply Corporation annual meeting on Thursday, April 22, 2010 at the Crossroads Bible Church at 7:30 p.m. and the reception honoring Dick Cook on May 17, 2010 at 6:00 p.m.

Director of Public Works Charlie Wright reminded all and gave an update on the Second 1st Annual Golf Tournament benefiting the DOVFD, April 26, 2010 – sponsors and players needed

Town Secretary Charlotte Allen announced that the oath of office would be administered to new Council Members on May 17, 2010 at 7:00 p.m.

10. ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at 8:45 p.m.

Town Secretary

Mayor