

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. on March 15, 2010, at Double Oak Town Hall, located at 320 Waketon Road with the following members' present to-wit:

Mike Donnelly	Mayor
Tracy Miller	Mayor Pro-Tem
Dick Cook	Deputy Mayor Pro-Tem
Tom Pidcock	Council Member
Dr. Ara Minassian	Council Member

constituting a quorum, Council Member John Dondrea was absent. Also in attendance were Town Engineer Brian Haynes, Public Works Director Charlie Wright, Police Chief Derrick Watson, and Assistant Town Secretary Eileen Kennedy.

The Mayor called the meeting to order at 7:00 p.m.

Mayor Pro-Tem Tracy Miller gave the invocation and Council Member Dr. Ara Minassian lead the pledge of allegiance.

Council Member John Dondrea entered the meeting at 7:03 p.m.

II. CONSENT AGENDA - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

- 1. CONSIDERATION AND ACTION ON MINUTES OF MARCH 1, 2010**
- 2. CONSIDERATION AND ACTION ON WASTE MANAGEMENT INVOICE IN THE AMOUNT OF \$1412.39 FOR DUMPSTERS THE TOWN PROVIDED FOR IMMEDIATE ASSISTANCE TO RESIDENTS FOR RECORD SNOW EVENT CLEAN-UP**
- 3. CONSIDERATION AND ACTION ON NICHOLS, JACKSON, DILLARD, HAGER AND SMITH, L.L.P. INVOICE IN THE AMOUNT OF \$6035 WHICH EXCEEDS THE MATRIX LIMIT OF \$4500**

Motion Cook second Minassian to approve the Consent Agenda.

AYE: Dondrea, Cook, Miller, Pidcock, Minassian
NAY: None

MOTION CARRIED UNANIMOUSLY

Mayor Donnelly asked that the fourth bullet point under agenda item 14. be brought forward in the agenda order to congratulate Assistant Town Secretary Eileen Kennedy on her 4 year anniversary with the Town of Double Oak. Mayor Pro-Tem Miller presented Ms. Kennedy with a plaque of recognition for her service.

III. CITIZENS COMMENTS: NON-AGENDA SUBJECTS

To comply with provisions of The Open Meetings Act, the Town Council may not deliberate on items presented under this Agenda Item. The Council may refer an item to Staff and/or direct this item be placed on the next regular Agenda. There will be no interaction with the members of the Council. Each speaker will have a maximum of 5 minutes.

None

IV. NEW BUSINESS AGENDA (CONSIDERATION AND ACTION):

4. **DISCUSSION, CONSIDERATION AND ACTION ON REFERRING TO THE PLANNING AND ZONING COMMISSION THE RE-EVALUATION AND PROPOSED REVISION TO THE ONE-YEAR MAXIMUM LIMIT ON PERMITS FOR TEMPORARY CONSTRUCTION BUILDINGS IN RESIDENTIAL ZONING DISTRICTS**

PRESENTATION:

Deputy Mayor Pro-Tem Dick Cook

Deputy Mayor Pro-Tem Cook reported that after much discussion and conversation with the Town's attorney it was felt that the ordinance regarding the term limits for temporary construction buildings be remanded to the Planning and Zoning Commission for re-evaluation.

Motion Cook second Dondrea to remand the ordinance to the Planning and Zoning Commission for re-evaluation of the ordinance.

AYE: Cook, Minassian
NAY: Miller, Pidcock, Dondrea

MOTION FAILED

5. **DISCUSSION, CONSIDERATION AND ACTION ON GIVING DIRECTION TO THE BUILDING OFFICIAL TO SUSPEND ENFORCEMENT OF THE ZONING ORDINANCE'S ONE-YEAR LIMITATION ON TEMPORARY CONSTRUCTION BUILDINGS PENDING FINAL ACTION OF THE COUNCIL FOLLOWING A REVIEW OF THE ORDINANCE**

PRESENTATION:

Deputy Mayor Pro-Tem Dick Cook

No action taken

6. **DISCUSSION, CONSIDERATION AND ACTION ON ALLOCATING FUNDS IN CONJUNCTION WITH GRANT AWARDS TOWARDS THE PURCHASE OF A NEW POLICE PATROL VEHICLE AND RELATED EQUIPMENT**

PRESENTATION: **Police Chief Derrick Watson**

Police Chief Watson is requesting \$15,000 from the Town to put towards the funding for an Advanced License Plate Reader and a new police cruiser.

Motion Pidcock second Dondrea to contribute \$15,000 towards the purchase of a new vehicle and all expenses related to said purchase along with the purchase and installation of the Advanced License Plate Reader for said vehicle.

AYE: Minassian, Cook, Dondrea, Miller, Pidcock
NAY: None

MOTION CARRIED UNANIMOUSLY

7. **DISCUSSION, CONSIDERATION AND ACTION ON THE JANUARY 2010 FINANCIAL REPORT**

PRESENTATION: **Town Treasurer Tracy Miller**

Town Treasurer Miller reported that our financial position for the year will be very strong. Generally Administration, Public Works and Police Departments are all at or below spending for the year.

Motion Pidcock second Minassian to accept the January 2010 Financial Report* as presented.

AYE: Dondrea, Miller, Pidcock, Cook, Minassian
NAY: None

MOTION CARRIED UNANIMOUSLY

8. **DISCUSSION, CONSIDERATION AND ACTION ON THE PEPPERPORT LANE PAVING PROJECT**

PRESENTATION: **Town Engineer Brian Haynes**

Town Engineer Brian Haynes reported that all the utility companies have re-located all their lines and construction should begin at the end of March or first of April.

9. **DISCUSSION, CONSIDERATION AND ACTION ON AMENDMENT NO. 1 TO THE WAKETON ROAD INTERGOVERNMENTAL COOPERATIVE AGREEMENT BETWEEN THE TOWN OF DOUBLE OAK AND DENTON COUNTY**

PRESENTATION: **Town Engineer Brian Haynes**

* This hand-out is attached to and made a part of these minutes

Mayor Donnelly opened item #11 jointly with item #9.

11. DISCUSSION, CONSIDERATION AND ACTION ON PAVING, DRAINAGE AND ROADWAY PROJECTS INCLUDING THE SIMMONS ROAD AND WAKETON ROAD COUNTY BOND PROJECTS

PRESENTATION:

Town Engineer Brian Haynes

Brian Haynes: Need clear direction to be able to go to bid. Three separate issues:

- Storm drain easement (Tina Mound property)
- Sidewalk from Bridlewood to Chinn Chapel – need to acquire 20-foot wide easement from 3 properties on the south side of Waketon
- Right turn lane would extend approximately 14-feet from the current roadway.
- The lane would continue to Bridlewood Blvd.

Mayor Pro-Tem Miller stated for the record that the Council was changing the look and feel of Town Hall for no material reason.

Miller motion to approve the Mound property drainage and the sidewalk along Bridlewood and Waketon in amendment #1 to the Waketon Road Intergovernmental Cooperative agreement between the Town of Double Oak and Denton County and that further consideration of a right turn lane that would change the look and feel of Double Oak Town Hall forever only be considered as a result of a traffic study and a determination of need based on a professional engineering and traffic study, second Dondrea.

AYE: Dondrea, Miller

NAY: Minassian, Cook, Pidcock

MOTION FAILED 3 TO 2

Pidcock motion to design the preliminary storm drainage, design the preliminary sidewalk and design and design the preliminary right turn lane but not to approve going forward with the lane until the traffic study has been completed and based on the results of the study, Cook second.

Pidcock re-stated and clarified motion.

Pidcock motion to go ahead with the design of the preliminary storm drainage, the design of the preliminary sidewalk and design and design the preliminary right turn lane but not for the approval of the construction until after we have a traffic study and the Council decision on the lane, Cook second.

MOTION CARRIED UNANIMOUSLY

10. DISCUSSION, CONSIDERATION AND ACTION ON AMENDMENT NO. 1 TO THE SIMMONS ROAD INTERGOVERNMENTAL COOPERATIVE AGREEMENT BETWEEN THE TOWN OF DOUBLE OAK AND DENTON COUNTY

PRESENTATION:

Town Engineer Brian Haynes

Brian Haynes commented that with the design option number 3, we will be able to save nearly every tree on Simmons and Waketon Roads.

Motion Pidcock, second Cook to approve amendment #1 to the Simmons Road Intergovernmental Cooperative Agreement between the Town and Denton County.

MOTION CARRIED UNANIMOUSLY

Discussion continued on item #11 with further discussion regarding the asphalt overlay projects on Rancho Vista, Creekside, Oakview, and Knob Hill. Brian Haynes reported that advertisements for bids were being published in the Lewisville Flower Mound Leader, a pre-bid meeting will be held on March 31, 2010 and bid opening on April 7, 2010.

Mayor Donnelly stated that Council Members Pidcock and Dondrea along with the Mayor and Charlie Wright are going to meet with Flower Mound on April 8, 2010 to discuss the Chinn Chapel development, future widening of Chinn Chapel and what plans they have for traffic devices.

12. DISCUSSION, CONSIDERATION AND ACTION ON FUTURE COUNCIL AGENDA ITEMS

PRESENTATION:

Mayor Pro-Tem Tracy Miller

Council Member Minassian asked Charlie Wright about the energy grant. Charlie reported that our application is still under review and in the future council would need to take bids on mechanical, radiant bearer, and light bulbs for the entire building premises.

13. CITIZENS COMMENTS

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Freda Brittain, 45 Kings Road, express her feelings that she would not like to see sidewalks in Double Oak.

14. COUNCIL – STAFF ANNOUNCEMENTS AND COMMENTS

- **Special thanks to the Double Oak Women’s Club for providing refreshments at the March 1, 2010 Council meeting**
- **Saturday, March 27, 2010 the Double Oak Women’s Club and Double Oak Police Association with hold a pancake breakfast and Easter Egg Hunt at the Double Oak Town Hall from 9:00 a.m. until 11:00 a.m.**
- **Second 1st annual golf tournament benefiting the DOVFD, April 26, 2010 – sponsors and players needed — please call Town Hall at 972.539.9464 or visit our website at www.double-oak.com for more information or email questions and/or comments to golf@double-oak.com**
- **Congratulations to Assistant Town Secretary Eileen Kennedy on her 4 year anniversary with the Town of Double Oak**
- **Update on May 8, 2010 election status**

15. ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at 9:20 p.m.

Assistant Town Secretary

Mayor