

STATE OF TEXAS  
COUNTY OF DENTON  
TOWN OF DOUBLE OAK

The Double Oak Town Council met in open session at 7:00 P.M. on March 1, 2010, at Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Tracy Miller	Mayor Pro-Tem
Dick Cook	Deputy Mayor Pro-Tem
John Dondrea	Council Member
Ara Minassian	Council Member
Tom Pidcock	Council Member

Also in attendance were Town Engineer Brian Haynes, Police Chief Derrick Watson, Director of Public Works Charlie Wright, Assistant Town Secretary Eileen Kennedy and Town Secretary Charlotte Allen

The Mayor called the meeting to order at 7:07 p.m.

Mayor Pro-Tem Miller gave the invocation. Council Member Dondrea led the pledge of allegiance to the American flag and the Texas flag.

Mayor Donnelly introduced State Representative Tan Parker and Denton County Commissioner Andy Eads.

**RECOGNITION OF GRANT AWARDS TO THE DOUBLE OAK POLICE DEPARTMENT  
FROM COSERV AND OTHER PARTNERS AND RECOGNITION OF THOSE  
WHO ASSISTED IN THE PREPARATION OF THE GRANT APPLICATION**

Police Chief Derrick Watson extended his thanks to the Double Oak Volunteer Fire Department, CoServ and all others who contributed to the successful grant application, especially Representative Parker, Commissioner Eads, DOVFD Assistant Chief Joe Dent and Highland Village Police Captain Corry Blount for their letters of support.

Chief Watson then recognized from the floor Mr. Dennis Engelke, Executive Director of the CoServ Charitable Foundation, Ms. Anne Vaden, CoServ Board of Directors, and Mr. Bruce Boutilier, CoServ Director of Customer Operations who presented a check for \$15,000. Also in attendance was Mr. Tyler Deines, Project Manager with Red Oak Gas L.P. which had as a partner presented grant funds in the amount of \$2,500. Contributing \$2,500 as a partner but not in attendance was Mr. Kelly Swan, Community Relations with Williams Gas.

Mayor Donnelly offered his thanks to the Double Oak Volunteer Fire Department and recognized several members who were in attendance.

**RECESS FOR RECEPTION HOSTED BY THE DOUBLE OAK WOMEN'S CLUB**

The Council recessed at 7:27 p.m. for a reception.

The Council reconvened at 7:50 p.m.

Mayor Pro-Tem Miller left the meeting.

II. **CONSENT AGENDA** - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

**1. CONSIDERATION AND ACTION ON THE MINUTES OF FEBRUARY 16, 2010**

**2. CONSIDERATION AND ACTION ON AN INVOICE FROM DOUBLE OAK CONCRETE FOR DRAINAGE IMPROVEMENTS AT 212 SOUTH CARRUTH IN THE AMOUNT OF \$1900**

Cook motion, Pidcock second to approve the Consent Agenda

AYE: Dondrea, Cook, Pidcock, Minassian  
NAY: None

MOTION CARRIED UNANIMOUSLY

III. **CITIZENS COMMENTS: NON-AGENDA SUBJECTS**

No citizens came forward.

IV. **NEW BUSINESS AGENDA (CONSIDERATION AND ACTION):**

**3. DISCUSSION, CONSIDERATION AND ACTION ON REVIEW OF COST ESTIMATES AND ACTION ON BIDDING FOR THE 2010 SPRING ROAD PROGRAM PROJECT**

Town Engineer Brian Haynes reported:

- There were 3 projects in the agenda packet — Knob Hill/Creekside, Rancho Vista and Oakview, based on recommendations from the road and drainage committee
- The Knob Hill/Creekside project would include some paving work on Woodland and Forest which would connect like a loop
- Costs associated with preparing the bid documents (printing, etc.) would be approximately \$2,000 - \$3,000
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Deputy Mayor Pro-Tem Cook stated:

- This would not be “crunch and munch” but an over-lay to try to get 5 more years use
- The road and drainage committee was trying to get all 4 roads done

Cook motion, Dondrea second to allocate an amount not to exceed \$2500 and to go out for bids on the packages as presented

Cook amendment to bid Knob Hill/Creekside as the base bid and Rancho Vista and Oakview as add bids. Amendment received no second

Clarification of the motion was to bid all 3 projects as base bids.

AYE: Pidcock, Cook, Minassian, Dondrea  
NAY: None

**MOTION CARRIED UNANIMOUSLY**

**4. DISCUSSION, CONSIDERATION AND ACTION ON THE PEPPERPORT LANE PAVING PROJECT**

Town Engineer Brian Haynes reported:

- A utility coordination meeting had been held the week prior
- CoServ and AT&T had committed that their utilities would be out of the way by March 11

**5. DISCUSSION, CONSIDERATION AND ACTION ON PAVING, DRAINAGE AND ROADWAY PROJECTS INCLUDING THE SIMMONS ROAD AND WAKETON ROAD COUNTY BOND PROJECTS**

This item was passed in the agenda order.

**6. DISCUSSION, CONSIDERATION AND ACTION ON AN INVOICE FROM DDM FOR THE REPAIR OF THE TWIN LAKES HEADWALL IN THE AMOUNT OF \$2700**

Director of Public Works Charlie Wright reported:

- There had been confusion on this project and the work had been performed before approval from Council
- The repair on the headwall had been inspected and was satisfactory

Pidcock motion, Minassian second to approve payment of the invoice in the amount of \$2700

AYE: Pidcock, Minassian, Cook, Dondrea  
NAY: None

**MOTION CARRIED UNANIMOUSLY**

**7. DISCUSSION, CONSIDERATION AND ACTION ON AN INVOICE FROM FRANKLIN LEGAL PUBLISHING FOR ORDINANCE CODIFICATION IN THE AMOUNT OF \$1175**

Town Secretary Charlotte Allen reported the expense was for ordinances codified and posted on-line on the website.

Minassian motion, Pidcock second to approve payment of the invoice in the amount of \$1175

AYE: Minassian, Cook, Dondrea, Pidcock  
NAY: None

MOTION CARRIED UNANIMOUSLY

The Council returned to agenda item # 5.

**5. DISCUSSION, CONSIDERATION AND ACTION ON PAVING, DRAINAGE AND ROADWAY PROJECTS INCLUDING THE SIMMONS ROAD AND WAKETON ROAD COUNTY BOND PROJECTS**

Town Engineer Brian Haynes reported:

- The schematics of the Waketon Road and Simmons Road had been updated and were available at Town Hall for review
- The pending question on the Waketon Road project was the addition of a turn lane to alleviate the stacking of traffic going in and out of the Downing Middle School

Council Member Pidcock stated:

- Lewisville ISD should control the traffic in and out of their parking lots
- The Downing Middle School front door did not face Waketon Road
- He suggested someone from the Council meet with Downing faculty about their traffic plan and alternatives

Mayor Donnelly stated that he would set up an appointment with the Principal at Downing.

Town Engineer Brian Haynes reported that the Simmons and Waketon Road projects bids needed to go out by the end of April.

The consensus of the Council was to move forward with the bid preparations and with discussions with Lewisville ISD regarding the Downing Middle School traffic plan.

**8. DISCUSSION, CONSIDERATION AND ACTION ON FUTURE COUNCIL AGENDA ITEMS**

No future agenda items were offered.

**9. CITIZENS COMMENTS**

No citizens came forward.

**10. COUNCIL – STAFF ANNOUNCEMENTS AND COMMENTS**

- Council Member Pidcock reminded all of the Second 1st annual golf tournament benefiting the DOVFD, April 26, 2010 – sponsors and players needed — please call Town Hall at 972.539.9464 or visit our website at [www.double-oak.com](http://www.double-oak.com) for more information or email questions and/or comments to [golf@double-oak.com](mailto:golf@double-oak.com)
- Town Secretary Allen reported that Monday, March 8 was the last day to file for candidacy in May 8, 2010 election

**11. ADJOURNMENT**

Cook motion, Minassian second to adjourn

With no further business to come before the Council, the meeting was adjourned at 9:25 p.m.

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Town Secretary

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Mayor